

Applying for your Business Grant

- Click on this link below.

<https://www.lewes-eastbourne.gov.uk/community/covid-19/help-for-businesses/small-business-grant-fund/>

- You will be asked for your email address.
- A verification email will then be sent to you. If you don't receive that in 15 minutes, then re-enter the email.
- Once you receive the email you will be prompted to create a password.
- You will then need to complete basic personal information.
- To add your business, you will need your VOA Business Rates Reference, which can be found on your Business Rates Bill. If you don't have a bill to hand you can find this information on the VOA website (although this is crashing due to high usage) or visiting: www.tax.service.gov.uk/business-rates-find/search
- You will then need to complete some additional details for the business, including if you are VAT registered and how you trade; i.e Sole Trader, Ltd Company.
- The next page will ask you to upload two types of evidence electronically, this includes property details such as rent or mortgage statements, utility bills, insurance documents, or financial documents like bank statements. Note that this will need to be uploaded digitally.
- You will then be prompted for bank details to where the payment should be made.
- You will then be asked to complete the form by entering a code that is displayed onto the screen.
- If you have multiple eligible properties, you then add a new one following the same process as above.
- We are advised that it will take 3-4 working days for the payment to be made.



- 2. Know that GrantApproval.co.uk is a system and trading name of Ascendant Solutions Limited which is a Private Limited Company
- 3. We are acting as an Agent on behalf of numerous Local Authorities in England to provide this service.

Be Aware

- All use of this site is tracked and logged for Anti-Fraud and compliance purposes.
- The information you provide will be shared with other Government Bodies and may also be shared with Credit Reference Agencies, Anti-Fraud agencies and Anti-Money Laundering agencies such as:
 - Central Government
 - Other Local Authorities
 - Licensed Fraud Prevention Agencies
 - Licensed Credit Reference Agencies
 - The Government Grants Management Function
 - The Government Counter Fraud Function
 - HM Revenue and Customs
- The Government will not accept any fraudulent requests for public funding in any manner whatsoever.
- Anyone involved in deliberate attempts to defraud will face prosecution and be wholly liable to repay any funds obtained fraudulently.
- Any grant incorrectly awarded by any means is subject to claw-back.
- The Government has made additional Digital Data tools available to Local Authorities to prevent and detect and report fraud.
- Any business grant made is subject to State Aid limits
 - The Small Business Grant Scheme will be primarily managed under existing State Aid rules permitting De Minimis aid, meaning applicants can receive up to than 200,000 euros of aid within a three year period. Where this threshold has been reached, a business can receive the £10,000 grant under the EU Commission's new Covid 19 Temporary Framework published on 19 March 2020.
 - The Retail, Hospitality and Leisure grant scheme will be managed under the new Temporary Framework, which raises the limit of state aid a business can receive to 800,000 euros. Local Authorities will be contacting all potential grant recipients. Businesses must declare that they can comply with the conditions of this scheme, including the financial threshold.

If you feel you should not be entitled to the grant because of state aid please advise the Council. For further information on state aid please see <https://www.gov.uk/guidance/state-aid>.

Create a new account.

All we need right now is an email address to start.

Got multiple requests?

You only need to register with us once to submit multiple Grant Requests to any of the [council's GrantApproval.co.uk](#) are acting for.

Email

Register

We'll send you an email to set your password.

Set New Password Confirmation.

Please check your email inbox to set your password.

You might have to check in your Spam or Junk folder. The email will come from "NoReply@GrantApproval.co.uk"

About you.

The person sending in requests for Grant Funding

Councils have to verify who submitted requests for Grant Funding. It's important you complete this information accurately as it will be verified for the prevention of fraud.

We're taking all possible precautions to prevent fraud. Please provide as much information as you can.

This will help us validate your identity and eligibility for grants and is intended to help speed up genuine and authentic requests for Grant Funding.

Please complete the details below.

We will use this information to verify your identity when you use this site to request any Grant Funding at a later date.

25% Complete

Request Grant

Hello, Mr Kristian Hayter

Delete Your Information

Your Home Address

Add your Home Address

Your Email Addresses

Use My Login Email

Add Email

Your Phone Numbers

Add Phone Number



New Eligibility Check

First of all, let's make sure your business is eligible for Grant Funding

Please confirm the following statements (please tick all boxes which apply)

- The Business was named on the Business Rates Bill as of 11 March 2020**
- The Business was not in Liquidation on the 11 March 2020**
- The Business was not Dissolved as of the 11 March 2020**
- The Hereditament (business premises) is not occupied for personal uses (e.g. Private stables, Moorings, beach huts and loose boxes, Private Storage)**
- The Hereditament (business premises) is not a Car Park or Parking Space**
- The Hereditament (business premises) was occupied by the business on 11 March 2020**
- The Hereditament Rateable Value is less than £51,000**

Property Reference Number

[Find your Property from the Valuations Office Agency \(VOA\)](#)

Billing Authority (Council where the property is Located.)

Small & Rural Businesses

Rateable Value up to £15,000.00

My business was claiming Small Business Rates Relief -or- Rural Rates Relief on 11 March 2020

Expanded Retail Discount Businesses

Rateable Value up to £15,000.00





New Request

The Basics

What is your relationship to the business?

Account Reference Number

Property Reference Number

[Find your Property from the Valuations Office Agency \(VOA\)](#)

What is the property's current use?

What is the businesses Trading Name

Please provide your Company Website if you have one

Business Rates Property

Abode Number/Name

Building Number

Building Name

Street 1

Street 2

Locality

Town/City

Postcode

Rateable Value

[Find your Rateable Value from the Valuations Office Agency \(VOA\)](#)

Other Questions

If the company is VAT registered please complete this section.

Please provide your VAT Member State, this is usually "GB"

What is your VAT number?

[Check your VAT number is valid - this will be a 9 digit number](#)

Is the business closed because of COVID-19?

Estimated number of employees (Include regular contractors)

The named person on the bill is:

An Incorporated Body (e.g. Limited)

An Individual / Sole Trader (Non Limited)

A Non Incorporated Body (e.g. Charity, Club)

If you are an Unincorporated body e.g. Charity please use the Individual option and provide the details of the organisation's company secretary.



Individual / Sole Trader Details

Please provide:

- Full Name
- Home Address / Service Address
- Contact Email Address
- Contact Phone Number

Title

Forename

Middle Name(s)

Surname

Document Upload

Please help us to process your request as quickly as possible by providing proof that the business does occupy the property.
We are taking these precautions to reduce the risk of anyone fraudulently claiming your grant.
Any documents uploaded should have the business address you are requesting the grant for and be addressed to the same name the council held on their records on 11 March 2020.

We are requesting at least 2 forms of documentation to prevent fraud and prove that the business does occupy the property.

Document Upload No file chosen

Document Type

Saved Documents:

Date Uploaded	File Name	Category	Type
09/04/2020	Beach front renewal docs.pdf	insurance	Other <input type="button" value="Delete"/>